

**CHECK WRITING POLICY  
FOR THE VILLAGE OF NASHVILLE**

The Village Treasurer and the Village President are hereby authorized to sign village checks for disbursements on behalf of the Village without further specific council authority, provided said disbursements follow the guidelines as stated in the Bill Payment Policy.

The Village Treasurer will be the main signer for all checks written from the Village of Nashville.

The Village President and the President Pro-Tem will be the emergency (or backup) signatures on all checks written from the Village of Nashville when the Village Treasurer is unavailable.

Only one signature from the Village Treasurer, Village President, or Village President Pro-Tem is needed on any given check.